



Executive Committee Meeting Minutes August 15, 2001

The meeting convened at 1pm August 15, 2001, at the Association of Indiana Counties, 10 W. Market St. Ste 1060, Indianapolis IN. Those in attendance included the following:

Roger Koelpin
Dan Pusey
Eric Torok
Jill Saligoe-Simmel
Travis Worl

1. Discussion of options for Council organizations: not-for-profit incorporation. (decision item)
 - a. Two previous options: 501c or seek future state support through legislation and/or executive order
 - b. Decision to pursue not-for profit organizational structure (Travis moved, Rog second, motion carries unanimously)
 - c. Travis will inquire legal firm to inquire about pro-bono services
 - i. Advantages: property rights, data access legal issues, consortium agreements, records privacy issues, etc.
 - ii. Time frame to start process by Start process by September 7, 2001
2. Review and discussion of Memorandum of Agreement with The Polis Center at IUPUI as host institution. (decision item)
 - a. Review MOU – let agreement expire; Dan will draft and send letter
 - b. Review Bylaws – no action to take in interim of starting process of not-for-profit application; follow-up with revisions upon application for organizational status
 - c. Discuss options – no action needs to be taken to form a new MOU for host organization in interim
3. Membership issues
 - a. Membership replacement of non-participating members – Dan will send letter to GENI indicating that their seat will be forfeited to open a slot for a new participating member
 - b. New member appointment of vacant seat(s) – Rog motion to appoint Watershed Research to vacated seat for “any sector”, Dan seconded, Jill abstained, motion carries
 - c. Dan will send letter inviting Polis to appoint a new member to maintain its seat on the Council

4. Organizational issues to be addressed:
 - a. Fiscal responsibilities – establish Council account once process is started with not-for-profit incorporation; Eric will assume responsibilities as treasurer along with Council chair and/or future executive director, as appropriate
5. Funding mechanisms to be evaluated:
 - a. Pursuit of grant/contract funding through Council
 - i. Establish process(es) – proposal development to proceed through chair and/or executive director with review by executive committee before submission by the Council
 - ii. Identify potential funding streams – funding group has been established to address this item
 1. advertising in newsletter
 2. associate memberships entitling certain benefits e.g. conference presentations and discounted booths, advertising discounts, etc (Jan at AIC can give more info on AIC's program)

Ajourned 3:04 PM